

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

January 17, 2006

PRESENT

C.W. Colladay
P. Rodriguez
G. Destache
J. Deleo
O. Garrett

ABSENT

GUESTS

L. Dotson

STAFF

J. Pastore
A. Harnden
M. McCullough
H. Riebe
J. Pape

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:36 a.m.

2. Presentations and Acknowledgments.

a. Resolution of Appreciation for John Pastore.

ACTION: Director Rodriguez moved to approve the Resolution of Appreciation for John Pastore. Director Deleo seconded. Motion carried unanimously.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the December 20, 2005 Regular Meeting.

ACTION: Director Destache moved to approve the Minutes as presented. Director Garrett seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the December 2005 invoices. Director Destache seconded. Motion carried unanimously.

The Board directed staff to complete a six-month review of the Budget to be discussed at the next Board Meeting and compare actual WMWD rate increase to budgeted increase.

6. Revenue & Expenditure Reports. (Unaudited)

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Bad Debt Write-Off – None.

The Board directed staff to bring a list of bad debt write-offs to next month's Board Meeting.

7. Sycamore Creek CFD #1.

a. Project Update – The General Manager reported that Fieldstone is working on reservoir repairs due to fire damage and that they are also working on the chlorination system.

b. 1526 estimated houses to be built. 563 houses built to date. 37% complete.

8. Empire Capital “The Retreat CFD #3”.

a. Project Update – Lee Dotson reported that they are working on the punch list items for the booster pump station and that they are on full power with SCE except for the sewer lift station, which is still proceeding. Lee also reported that they are proceeding with infrastructure and the reclaimed water vaults are going in about a week from now. Lee reported that the Knabe interchange has been held up by RCTC.

b. 516 houses to be built. 178 houses built to date. 34% complete.

9. KB Home “Painted Hills” Project.

a. Project Update – None.

b. 204 houses to be built. 200 houses occupied to date. 98% complete.

10. KB Home “Canyon Oaks” (Painted Hills No.2)

a. Project Update – None.

b. 30 houses to be built. 0 houses occupied to date. 0% complete.

11. Shea Homes “Trilogy” Project.

a. Project Update – None.

b. 1266 houses to be built. 939 houses occupied to date. 74% complete.

12. Ranpac “Toscana” Project.

- a. Project Update – The General Manager reported that we have received a copy of the EIR if anyone would like to review it.

The Board directed staff to provide Roy Mann with a copy for his review. The Board directed the General Manager to review long term capacity.

- b. 1443 estimated houses to be built.

13. Ridge Properties “Wildrose East Business Park” Project

- a. Project Update – Grant Destache reported that today is the final inspection of the flood control facility. Grant also reported that as of April 1st Ridge Properties would be functioning as an asset management company. He also reported that of the 10 acres Ridge Properties sold to Catalina Investments, Catalina sold 5 acres of that to a church.

14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

- a. Project Update – Director Garrett reported that the HANS is complete.

15. MuniFinancial & Best, Best & Krieger CFD Review.

The Board directed staff to schedule the review for February 14, 2006 from 9 am to 11:00 am; however, President Colladay will be unable to attend.

16. Water Utilization Reports. – Note and file.**17. Committee Reports.**

- a. Finance (Director Garrett) – None.
- b. Engineering (Director Rodriguez) – None.
- c. Public Relations (Director Deleo) – Director Deleo reported Ali Sahabi of Dos Lagos was named Citizen of the Year by the Corona Chamber of Commerce. Director Deleo also reported that the Temescal Community Faire would be held on May 21st.

18. General Manager’s Report.

- a. General Manager's Report – Noted and filed.

The General Manager reported that he has a draft lease of the Cingular lease for Roy Mann's review.

The Assistant General Manager reported that new requirements for sewer videoing could be instituted within the next several years.

- b. Clendenen Development – For Discussion only.

The General Manager reported that he had a telephone conversation with Darryl Clendenen, who said that they are still proceeding with the purchase of the pond parcel.

- c. Operations Report – Noted and filed.

Ken Caldwell reported that the Elsinore Sheriff's Department caught a gentleman they believe to be the one stealing all of the backflow devices in the area. The Sheriff's Department requested a list of serial numbers for devices that have been stolen.

Ken also reported that they need to purchase 750 more 3G meters to complete the trade-out of the failing Ramar units. The Board directed staff to come back with a fiscal impact on the current budget to expedite the purchase of these units to help alleviate problems at meter reading time.

- d. Administration Report.

Allison Harnden reported that this month we started using the new billing statement with new window envelopes and we processed all of them through our new sorter/stuffer machine. Allison also reported that she is still investigating the level pay plan and the hardship policy.

- e. Treatment Plant and Admin. Building Construction Update. (Jeff Pape)

The General Manager reported that there are 3 items left on the punch list for Kiewitt. He also reported that we only received one bid in the amount of \$119,350, for the chlorine basin covers. The Board gave unanimous consensus to approve the bid.

19. District Engineer's Report.

- a. Status of Projects – Noted and filed.

The Board directed staff to proceed with a proposal for the approximately 3 acres of Deleo property that will be needed as part of the flood control plan.

- b. Storm Water Pollution Prevention Plan.

ACTION: Director Destache moved to adopt and implement the Storm Water Pollution Prevention Plan. Director Rodriguez seconded. Motion carried unanimously.

20. District Counsel’s Report – None.

21. Seminars/Workshops.

a. AB 1234 Compliance Training (see staff for list of dates and locations).

22. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of December was distributed to each Director along with the Agenda.

23. Adjournment.

There being no further business, the January 17, 2006 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:46 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____